

We are pleased to offer you this service – the **Direct Payment Plan**. Now you can have your tuition paid automatically from your checking or savings account, and you won't have to change your present banking relationship to take advantage of this service.

The Direct Payment Plan will help you in several ways!

- Make tuition convenient and timely, even when you're out of town.
- Save time with fewer checks to write.

Sign up – it's easy!

Here's how the Direct Payment Plan works:

You authorize the monthly tuition amount to be paid from your checking or savings account. Then, just sit back and relax. Your tuition will be paid automatically on the **last day** of each month. Proof of your payment will appear on your bank statement.

The authority you give us to withdraw your tuition from your account will remain in effect until you notify us in writing to terminate the authorization. If the banking relationship changes, please notify us at least 10 days before the tuition is to be paid.

The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the authorization form below and return it to us.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize Lake Region Christian School to make tuition payments from my checking/savings account. Please withdraw \$_____ on the **last day** of each month. This authority will remain in effect **until I notify you in writing to cancel it** in such time as to allow the Lake Region Christian School a reasonable opportunity to act on it. (The first withdrawal will be on July 31, if you use the 10 month payment plan.)

Name of Financial Institution

_____ Checking_____ Savings_____
Date

Print Name

Print Address

Account Number

Financial Institution Routing Number
(The 1st set of numbers in the lower left corner of your check.)

“PLEASE ATTACH A VOIDED CHECK”

Signature

*****Return to Lake Region Christian School, 7398 Fairview Road, Baxter, MN 56425*****